



RETIREMENT INFORMATION

The process to retire is as follows:

- You must send a resignation letter to human resources department with the expected date of your retirement. (Those retiring under the Bethel Park Federation of Teachers Collective Bargaining Agreement must submit their letter by March 1st or earlier).
- The second step in the retirement process is to obtain a retirement estimate. The retirement estimate form can be downloaded from the PSERS web site or you can print it from the Human Resources web site.
- The third step is to attend a PSERS exit meeting. You can do this at the retirement office at 900 Sarah Street, Pittsburgh, PA. The District also holds one retirement exit meeting per year. This meeting is at the Bethel Park Administration Building in April. PSERS requires you to attend one of the exit meetings.

The web site for PSERS is listed below.

<http://www.psers.state.pa.us>

IMPORTANT PHONE NUMBERS

Pittsburgh Office of PSERS: 412-488-2031

Fax Number for PSERS Pittsburgh: 412-488-2338

Public School Employees' Retirement System 888-773-7748

P.O. Box 125

Harrisburg, PA 17108-0125

Reminder:

You can download a PSERS beneficiary form from the PSERS web site. You return the completed form to PSERS in Harrisburg, PA.