

BETHEL PARK SCHOOL DISTRICT
Bethel Park, Pennsylvania

**MISSION: TO LEAD AN EDUCATIONAL PARTNERSHIP WITH THE COMMUNITY,
MAINTAINING AN ENVIRONMENT THAT CHALLENGES ALL STUDENTS TO REACH
THEIR POTENTIAL AS LIFELONG LEARNERS AND RESPONSIBLE MEMBERS OF
SOCIETY**

AGENDA FOR REGULAR MEETING
March 26, 2019 at 8:00 PM
(This meeting is being audiotape
and videotape recorded.)

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Presentations
Kevin Rice - Steel Center
Bethel Park Baseball Boosters
Andy Amrhein - Bethel Park Education Foundation
- E. Intent to Adopt Agenda for Business Items
- F. Approval of Minutes
Regular Meeting Minutes of February 26, 2019
- G. Announcement of Executive Session
March 19, 2019 - For Personnel, Other Legal Matters
and to Receive Information

March 26, 2019 - For Personnel, Other Legal Matters
and to Receive Information
- H. Staff, Student Government, PTA/PTO and Solicitor Report
- I. Committee Reports
- J. Public Comments on Agenda Items
- K. Business Items

CURRICULUM COMMITTEE

Cynthia Buckley, Chairperson

1. Approve the Orton Gillingham Training

The Board of School Directors approves the Administration's recommendation to retroactively approve the Orton Gillingham Training for Kristen Kincak at a total cost of \$1,295 to occur the week of March 25, 2019.

2. Professional Development

The Board of School Directors approves the Administration's recommendation to permit the following individuals to participate in the listed professional development activities:

- A. Melinda Bouch to attend the AP Summer Institute, AP English Language and Composition sessions, at South Fayette Middle School from June 24-27, 2019 at a cost of \$975 plus transportation.

- B. Michelle Opsasnick to attend the AP Summer Institute, AP Statistic sessions, at South Fayette Middle School from June 24-27, 2019 at a cost of \$975 plus transportation.
- C. Charles Youngs to attend the AP Summer Institute, AP Literature and Composition sessions, at South Fayette Middle School from June 24-27, 2019 at a cost of \$975 plus transportation.
- D. Lori Sutton to attend the 41st Annual Pennsylvania Association of Pupil Services Administrators (PAPSA) conference at the Inn at Leola Village in Leola, PA. from April 3-5, 2019 at an estimated cost of \$855.
- E. Janet O'Rourke to attend the 2019 Pennsylvania Educational Leadership Summit, Kalahari Resorts in the Poconos, August 4-6, 2019 at a cost of \$1,182.

3. **High School Elective Courses**

The Board of School Directors approves the Administration's recommendation to provide the following elective courses which carry credit toward graduation with less than 18 students as of the spring course selection count which are deemed essential to instructional activities:

Advanced Lifetime Health	Graph Comm II
Aeronautical Studies	Honors Computer Programming
AP German V	Introduction to Fashion
AP Music Theory	Intro to Trans/Energy
CADD II	Jazz Ensemble
Child Care Co-Op AM	Jazz Workshop
Child Care Co-Op PM	Latin I
Clothing Construction (Semester)	Latin II Honors
Clothing Construction (Year-long)	AP Latin IV
Computer Applications	AP Latin V
Computer Skills	Music Technology I (Fall)
Computer Integrated Manufacturing (CIM)	Music Theory
Creative Writing II	Painting II
Digital Arts II	Principles of Engineering
Film as Literature	Reading for Proficiency 9
Foundations of Technology	Reading for Proficiency 10
French I	Scholastic Journalism Workshop
French III - Honors	Sculpture
French IV	Songwriting and Music Appreciation
French IV - Honors	Sports Literature
AP French V	Theater Arts II
Freshman Concert Band-Percussion	Theater Arts III

The Board of School Directors hereby authorizes approval of Resolutions 1 - 3 under the Curriculum Committee.

ROLL CALL

MOVED _____ SECONDED _____ VOTE _____

1. Approval of Extra Duty Responsibility Program (2018-2019)

The Board of School Directors approves the Administration’s recommendation to appoint the individuals listed to the extra duty positions noted, with the rates and conditions as agreed upon in the Teachers Collective Bargaining Agreement. (All applicants hired are contingent upon certification of proper clearances and documentation, pre-employment testing and adherence to all of the hiring policies of the Bethel Park School District.)

2018/2019 EXTRA DUTY	CONTRACT	EMPLOYEE	STIPEND	DELETE/ADD
9TH GRADE ATHLETICS				
Volleyball (Boys) - 9th Grade	1,512	Aaron Glasser	1,512.00	
MIDDLE SCHOOL - IMS				
COACHES				
Basketball (Boys) - IMS 1	2,869	Benjamin Hinton	2,008.00	DELETE/ADJUST
Basketball (Boys) - IMS 1		Lisa Thompson	861.00	ADD/ADJUST

2. Memorandum of Agreement with the Bethel Park Federation of Teachers

The Board of School Directors approves the Administration’s recommendation to approve a Memorandum of Agreement with rates and conditions as agreed upon in the Memorandum of Agreement with the Bethel Park Federation of Teachers.

3. Approval of Extra Duty Responsibility Program (2019-2020)

The Board of School Directors approves the Administration’s recommendation to appoint the individuals listed to the extra duty positions noted, with the rates and conditions as agreed upon in the Memorandum of Agreement with the Bethel Park Federation of Teachers. (All applicants hired are contingent upon certification of proper clearances and documentation, pre-employment testing and adherence to all of the hiring policies of the Bethel Park School District.)

2019/2020 EXTRA DUTY	CONTRACT	EMPLOYEE	STIPEND	DELETE/ADD
HIGH SCHOOL				
ATHLETICS				
Football	8,203	Brian DeLallo	10,564.78	

4. Acceptance of Resignation(s)

The Board of School Directors approves the Administration’s recommendation to accept the resignation of the following individuals to be effective as indicated:

A. PROFESSIONAL

1. Lauren Silay, Physical Education Teacher at Memorial Elementary School to be effective as of the end of the first semester of the 2019-2020 school year for the purpose of retirement under Article 57 of the Collective Bargaining Agreement.
2. Jackie Jeffers, Biology Teacher at the High School to be effective August 14, 2019 for the purpose of retirement under Article 58 of the Collective Bargaining Agreement.

B. CLASSIFIED

1. Maddalena Johnson, Part-Time Special Education Paraprofessional, to be retroactively effective March 7, 2019.
2. Mary Rothrock, Full-Time Health Services Nurse, to be retroactively effective March 6, 2019.
3. Lauren Galante, Part-Time Security Guard, to be retroactively effective, March 12, 2019.
4. Alexander Stolpa, Part-Time Computer Paraprofessional, to be retroactively effective, March 19, 2019.
5. Deborah Izaj, Full-Time Special Education Paraprofessional, to be effective June 30, 2019 for the purpose of retirement under Article 27, Section G of the Collective Bargaining Agreement.

5. **Individual Memorandum of Agreement with the Bethel Park Federation of Teachers**

The Board of School Directors approves the Administration's recommendation to approve an individual Memorandum of Agreement with the Bethel Park Federation of Teachers.

6. **Approval of Staffing Changes**

The Board of School Directors approves the Administration's recommendation to approve the following staffing changes:

A. Close the following positions:

1. Washington Elementary School Grade 2 teaching position, effective June 30, 2019
2. Lincoln Elementary School Grade 2 teaching position, effective June 30, 2019
3. Lincoln Elementary School Grade 4 teaching position, effective June 30, 2019
4. High School Science teaching position, effective June 30, 2019
5. High School Science teaching position, effective August 14, 2019
6. Elementary Physical Education & Health teaching position, effective at the start of the second semester of the 2019-2020 school year
7. High School Physical Education & Health teaching 60% position, effective at the start of the second semester of the 2019-2020 school year
8. Neil Armstrong Middle School Foreign Language teaching position, effective June 30, 2019

B. Open the following positions:

1. Washington Elementary School Grade 1 teaching position, effective July 1, 2019
2. Washington Elementary School Grade 3 teaching position, effective July 1, 2019
3. Lincoln Elementary School Grade 3 teaching position, effective July 1, 2019
4. Elementary Physical Education & Health teaching 60% position, effective at the start of the second semester of the 2019-2020 school year

7. **Change of Assignment**

The Board of School Directors approves the Administration's recommendation to change the assignment of the following individual(s):

A. CLASSIFIED

1. Linda Smith, from Full-Time High School Custodian to Full-Time Neil Armstrong Middle School Custodian to be retroactively effective March 11, 2019.
2. Theresa Sebolt, from Full-Time IMS Custodian to Full-Time High School Custodian to be retroactively effective March 11, 2019.

3. Zachary Mowers, from Part-Time High School Custodian (29.5 hrs./wk.) to Full-Time IMS Custodian to be retroactively effective March 11, 2019.
4. Peter Fisher, from Part-Time Washington Custodian (25 hrs./wk.) to Part-Time High School Custodian (29.5 hrs./wk.) to be retroactively effective March 11, 2019.
5. Terry Crump, from Full-Time District Project Custodian to Full-Time Security Guard, effective April 1, 2019 at a rate of \$10.00.

8. **Appointment of Personnel**

The Board of School Directors approves the Administration's recommendation to appoint the following individuals for the position indicated at the salaries and effective dates specified: (All applicants are hired contingent upon certification of proper clearances and documentation, pre-employment testing and adherence to all of the hiring policies of the Bethel Park School District. The rates of pay for new hires and extra duty assignments for those covered by a Collective Bargaining Agreement are subject to any revisions that occur in that Collective Bargaining Agreement if those changes go into effect during the school year.)

A. CLASSIFIED

1. Rhonda Williams, Full-Time Health Services Nurse, effective April 10, 2019 at a rate of \$13.11 and all other provisions per the Paraprofessionals and Aides Bargaining Agreement, pending proper clearances and pre-employment documentation.
2. Michelle Conrad, Full-Time 12 Month Secretary at Neil Armstrong Middle School, effective July 1, 2019, Step 1 and all other provisions per the Secretaries Unit Bargaining Agreement pending proper clearances and pre-employment documentation.
3. TBD, Part-Time Special Education Paraprofessional at 29.75 hours a week, effective TBD, at a rate of \$11.69 per hour and all other provisions per the Paraprofessionals and Aides Bargaining Agreement for part-time employees, pending proper clearances and pre-employment documentation.
4. TBD, Full-Time Health Services Nurse, effective TBD at a rate of \$13.11 and all other provisions per the Paraprofessionals and Aides Bargaining Agreement, pending proper clearances and pre-employment documentation.
5. TBD, Part-Time Security Guard, to be effective TBD, at a rate of \$10.00 per hour for up to 29.50 hours per week, pending proper clearances and pre-employment documentation.
6. TBD, Part-Time, Computer Paraprofessional at 20 hours a week, effective TBD, at a rate of \$11.69 per hour and all other provisions per the Paraprofessionals and Aides Bargaining Agreement for part-time employees, pending proper clearances and pre-employment documentation.

9. **Act 93 Agreement**

The Board of School Directors approves the Administration's recommendation to extend the existing Act 93 Agreement for one year until June 30, 2020.

10. **Approval of Paid Intern**

The Board of School Directors approves the Administration's recommendation to approve the following School Psychologist intern within the Special Services Department for the 2019-2020 school year for a total stipend not to exceed \$20,000 contingent upon satisfactory completion of their internship, pending proper clearances and pre-employment documentation.

1. TBD

11. **Increase of Daily Rate for Super Substitute Teachers**

The Board of School Directors approves the Administration’s recommendation to increase the daily rate for super substitute teachers from \$90 to \$120. The daily rate of pay for a half day super substitute teacher will increase from \$50 to \$60.

12. **Approval of Substitute(s)**

The Board of School Directors approves the Administration’s recommendation to approve the substitute(s) listed below for the specific categories noted and at the rates approved. (All applicants are hired contingent upon certification of proper clearances and documentation, pre-employment testing and adherence to all of the hiring policies of the Bethel Park School District.

SUBSTITUTE SECRETARY/NOONTIME AIDE/BUS AIDE

- Sophia Antonucci
- Michele Philage
- Jennifer Hucko

The Board of School Directors hereby authorizes approval of Resolutions 1 - 12 under the Personnel Committee.

ROLL CALL
MOVED _____ SECONDED _____ VOTE _____

FACILITIES AND SERVICES COMMITTEE **Ron Werkmeister, Chairperson**

1. **Approval of Upgrading the Fire Alarm System at the Administration Building**

The Board of School Directors approves the Administration’s recommendation to approve the upgrading of the fire alarm system at the Administration Building by TBD at a cost not to exceed \$6,924.00.

The Board of School Directors hereby authorizes approval of Resolution 1 under the Facilities and Services Committee.

ROLL CALL
MOVED _____ SECONDED _____ VOTE _____

FINANCE COMMITTEE **David Amaditz, Chairperson**

1. **March 2019 Salaries and Bills**

The Board of School Directors approves the Administration’s recommendation to authorize the expenditures for the month of March 2019 regarding salaries and bills.

Salaries	\$3,294,952.44
Bills	<u>\$2,740,762.76</u>
Total	\$6,035,715.20

2. **February 2019 Financial Report**

The Board of School Directors approves the Administration’s recommendation to accept the February 2019 Summary of Cash & Investments and Operating Budget Financial Report.

3. **Budgetary Transfers**
The Board of School Directors approves the Administration's recommendation to authorize the Budgetary Transfers within the 2018-2019 Operating Budget, to align expenditures and budget amounts within the respective categories.
4. **Adoption of Allegheny Intermediate Unit (AIU) Resolution**
The Board of School Directors approves the Administration's recommendation to adopt Resolution #83-2019 of the Allegheny Intermediate Unit's policies and procedures.
5. **Allegheny Intermediate Unit (AIU) Program of Services Budget**
The Board of School Directors approves the Administration's recommendation to approve the proposed 2019-2020 Allegheny Intermediate Unit Program of Services Budget of \$2,144,656.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,811,545. The Bethel Park School District's contribution to the Program of Services Budget is estimated to be \$69,935 and will be determined by PDE according to District Aid Ratio and Weighted Average Daily Membership (WADM).
6. **Acceptance of Donation**
The Board of School Directors approves the Administration's recommendation to accept the donation from the Bethel Park Baseball Boosters in the amount of \$5,332.70 for equipment for their program.
7. **Purchase of Camera Systems for Buses**
The Board of School Directors approves the Administration's recommendation to purchase ten (10) camera systems from Wolfington Body Company, Inc. at a cost of \$19,280.
8. **Memorandum of Understanding with the Bethel Park Police Department**
The Board of School Directors approves the Administration's recommendation to approve a Memorandum of Understanding with the Bethel Park Police Department for a two-year period effective July 1, 2019.
9. **Awarding of Wireless Access Points Mini-Bid (eRate)**
The Board of School Directors approves the Administration's recommendation to award the vendor of the Wireless access points and other associated equipment and licensing pursuant to the requirements of the eRate PEPPM Mini-bid at a total pre-eRate discount of \$336,038.72 to ePlus. This recommendation includes a five (5) year licensing support agreement. This purchase will be coming from the Capital Reserve Funds.
10. **Purchase of Logging Level License**
The Board of School Directors approves the Administration's recommendation to purchase an increase in our Logging Level License to 10 GB per day and 6 TB of storage and associated Forticare services from Fortinet for a cost not to exceed \$17,800.
11. **Lease Agreement with Lois Johnson Learning & Child Care Center, Inc.**
The Board of School Directors approves the Administration's recommendation to approve a lease agreement with Lois Johnson Learning & Child Care Center, Inc. at Washington Elementary School for a one year period in the 2019-2020 school year pending final review by the Solicitor.

12. Items Declared Unused and Unnecessary

The Board of School Directors approves the Administration’s recommendation to declare the elementary math consumables as unused and unnecessary and authorizes the Director of Finance, Operations and Human Resources to dispose of the items as deemed appropriate and grant permission to Administration to sell the items at a nominal value.

13. Approval of Tax Settlement

The Board of School Directors approves the Administration’s recommendation to approve the Purta Tax Appeal Settlement for property owned by Pennsylvania American Water Company (774-G-195) as recommended by the Solicitor.

14. Acceptance of Donation

The Board of School Directors approves the Administration’s recommendation to accept the donation of the trees from the Shade Tree Commission for the Arbor Day Holiday in April that will be planted on the grounds of the Neil Armstrong Middle School.

The Board of School Directors hereby authorizes approval of Resolutions 1 - 14 under the Finance Committee.

ROLL CALL
MOVED _____ SECONDED _____ VOTE _____

POLICY COMMITTEE **Jim Means, Chairperson**

1. Policy Revision (Third and Final Reading)

The Board of School Directors approves the Administration’s recommendation to approve the following policies:

- 006 Meetings
- 236 Student Assistance Program
- 707 Use of School Facilities
- 904 Public Attendance at School Events
- 904 Attachment - Public Behavior at School Events

Discussion Only:

1. Bullying/Cyberbullying Prevention

The Board of School Directors hereby authorizes approval of Resolution 1 under the Policy Committee.

ROLL CALL
MOVED _____ SECONDED _____ VOTE _____

OTHER

1. **Student Agreements**

The Board of School Directors approves the Administration's recommendation to approve the resolutions and agreements for Student #1000526, Student #004563, Student #1002055 and Student #000696.

2. **Cancellation of Meeting**

The Board of School Directors approves the cancellation of the Committee Meeting on May 21, 2019.

The Board of School Directors hereby authorizes approval of Resolutions 1 - 2 under Other.

MOVED _____ SECONDED _____ ROLL CALL
VOTE _____

- L. Public Comments
- M. Board Comments
- N. Adjournment
(Board Meetings are conducted in keeping with Robert's Rules of Order)