

**BETHEL PARK SCHOOL DISTRICT
AGENDA FOR COMMITTEE MEETING
Tuesday, January 15, 2019
8:00 PM
Administration Building**

- A. Call to Order.....Donna Cook, President
- B. Pledge of Allegiance..... Donna Cook, President
- C. Roll Call.....Donna Cook, President
- D. Public Comments on Agenda Items
- E. Committee Reports:

CURRICULUM COMMITTEE **Cynthia Buckley, Chairperson**

- 1. **Independent Study**
The Board of School Directors approves the Administration’s recommendation to permit student #421270 to conduct an independent study in Marketing during the 2018-2019 school year.
- 2. **School Sponsored Overnight Educational Activities**
The Board of School Directors approves the Administration’s recommendation to permit qualifying High School students and their chaperones to participate in competitions.
- 3. **Train-the-Trainer for Nonviolent Crisis Intervention Training Program**
The Board of School Directors retroactively approves the Administration’s recommendation to permit an individual to be trained in the Nonviolent Crisis Intervention Training Program through the Crisis Prevention Institute, Inc.
- 4. **STEM Maker Lab**
The Board of School Directors approves the Administration’s recommendation to purchase the K-4 licensed program from the National Inventors Hall of Fame.
- 5. **2019-2020 School Calendar**
The Board of School Directors approves the Administration’s recommendation to approve the 2019-2020 school calendar.
- 6. **Local Holidays**
The Board of School Directors approves the Administration’s recommendation to approve the following dates as “local holidays”:

November 29, 2019	December 23, 2019
December 24, 2019	December 26, 2019
December 27, 2019	

PERSONNEL COMMITTEE **Connie Ruhl, Chairperson**

- 1. **Approval of Extra Duty Responsibility Program**
The Board of School Directors approves the Administration’s recommendation to appoint the individuals listed to the extra duty positions noted, with the rates and conditions as agreed upon in the Teachers Collective Bargaining Agreement. (All applicants hired are contingent upon certification of

proper clearances and documentation, pre-employment testing and adherence to all of the hiring policies of the Bethel Park School District.)

2018/2019 EXTRA DUTY	CONTRACT	STIPEND	DELETE ADD
HIGH SCHOOL			
ATHLETICS			
VARSITY ASSISTANT			
Rifle - Assistant	2,357	2,357.00	
9TH GRADE ASSISTANTS			
Wrestling - 9th Grade - Assistant	1,963	1,963.00	
NON ATHLETICS			
SENIOR HIGH SCHOOL			
OTHER			
Bus Proctor 1 (<i>Sharing position</i>)	1,176	588.00	
Bus Proctor 1 (<i>Sharing position</i>)		0.00	DELETE
Bus Proctor 1 (<i>Sharing position</i>)		441.00	ADD
Bus Proctor 1 (<i>Sharing position</i>)		147.00	ADD
MIDDLE SCHOOL			
NEIL ARMSTRONG			
Bus Proctor 4	1,176	286.00	DELETE
Bus Proctor 4		0.00	ADD
Bus Proctor 4		588.00	
Lunchroom Proctor 9	1,052	526.00	DELETE ADJUST
Lunchroom Proctor 9		526.00	ADD ADJUST
NOT IN CONTRACT			
HIGH SCHOOL			
Basketball - Assistant (Boys)	Volunteer	0.00	

2. **Acceptance of Resignation**

The Board of School Directors approves the Administration's recommendation to accept the resignation of the following individuals to be effective as indicated:

A. **CLASSIFIED** - Currently 9 Positions

3. **Approval of Leave of Absence**

The Board of School Directors approves the Administration's recommendation to approve a leave of absence for an individual(s).

4. **Approval to Extend Sabbatical Leave of Absence**

The Board of School Directors approves the Administration's recommendation to ratify the request for an extension of a sabbatical leave of absence.

5. **Appointment of Personnel**

The Board of School Directors approves the Administration's recommendation to appoint the following individuals for the position indicated at the salaries and effective dates specified: (All applicants are hired contingent upon certification of proper clearances and documentation, pre-employment testing and adherence to all of the hiring policies of the Bethel Park School District. The rates of pay for new hires and extra duty assignments for those covered by a Collective Bargaining Agreement are subject to any revisions that occur in that Collective Bargaining Agreement if those changes go into effect during the school year.)

A. **PROFESSIONAL - (LONG-TERM SUBSTITUTES)** - Currently 3 Positions

B. **AFTER-SCHOOL ELEMENTARY TUTORS - PROFESSIONAL** - Currently Various Positions

C. **CLASSIFIED** - Currently 19 Positions

6. **Appointment of an Outside Event Coordinator**

The Board of School Directors approves the Administration's recommendation to appoint an individual as the Outside Event Coordinator.

7. **Individual Memorandum of Agreement with the Bethel Park Federation of Teachers**

The Board of School Directors approves the Administration's recommendation to approve an individual Memorandum of Agreement with the Bethel Park Federation of Teachers.

8. **Attainment of Status of Professional Employees**

In accordance with Section 1108(b) (2) (3) and Section 1121 of the Pennsylvania School Code of 1949, as amended, individuals have been rated as satisfactory and have thereby attained the status of Professional Employee.

9. **Approval of Substitutes**

The Board of School Directors approves the Administration's recommendation to approve the substitutes listed below for the specific categories noted and at the rates approved. (All applicants are hired contingent upon certification of proper clearances and documentation, pre-employment testing and adherence to all of the hiring policies of the Bethel Park School District.

SUBSTITUTE BUS DRIVERS - Currently 1 Position

SUBSTITUTE SECRETARY/NOON TIME AIDE/BUS AIDE - Currently 1 Position

FACILITIES AND SERVICES COMMITTEE

Ron Werkmeister, Chairperson

1. Repair of School Bus

The Board of School Directors approves the Administration’s recommendation to retroactively approve _____ to rebuild the engine in Bus # 44.

2. Renewal of Postage Meter Contract

The Board of School Directors approves the Administration’s recommendation to retroactively renew the postal meter contract with Pitney Bowes for an additional five (5) years.

3. HVAC Project at the High School

The Board of School Directors approves the Administration’s recommendation to contract with Trane to perform the High School HVAC project for a total cost not to exceed \$ _____. The funds are from the Capital Reserve Fund.

4. Direct Energy Agreement

The Board of School Directors approves the Administration’s recommendation to extend the current natural gas agreement with Direct Energy through August 31, 2022 as per the recommendation of the AIU Western Pennsylvania Consortium for Energy.

5. Purchase of Hammer Locks for Classroom Doors (District-Wide)

The Board of School Directors approves the Administration’s recommendation to purchase hammer locks for the classroom doors throughout the School District. This purchase was made possible from the Act 44 School Safety and Security Grant that was accepted by the Board in September 2018.

6. Repair of the Combination Oven at the High School

The Board of School Directors approves the Administration’s recommendation to approve the repair of the bottom heat exchanger of the combination oven at the High School. The funds are from the Cafeteria Fund Account.

Discussion Only:

- 1. Parking Lot Lights
- 2. Access to Softball Field

FINANCE COMMITTEE

David Amaditz, Chairperson

1. November 2018, December 2018 and January 2019 Salaries and Bills

The Board of School Directors approves the Administration’s recommendation to authorize the expenditures for the months of November 2018, December 2018 and January 2019 regarding salaries and bills.

	<u>November 2018</u>	<u>December 2018</u>	<u>January 2019</u>
Salaries	\$3,353,849.28	Salaries \$3,219,756.96	Salaries \$
Bills	\$1,594,007.90	Bills \$2,235,044.25	Bills \$
Total	\$4,947,857.18	Total \$5,454,801.21	Total \$

2. November 2018 Financial Report

The Board of School Directors approves the Administration’s recommendation to accept the November 2018 Summary of Cash & Investments and Operating Budget Financial Report.

3. **December 2018 Financial Report**
The Board of School Directors approves the Administration's recommendation to accept the December 2018 Summary of Cash & Investments and Operating Budget Financial Report.
4. **Budgetary Transfers**
The Board of School Directors approves the Administration's recommendation to authorize the Budgetary Transfers within the 2018-2019 Operating Budget, to align expenditures and budget amounts within the respective categories.
5. **Adopt the 2019-2020 Proposed Preliminary General Fund Budget**
The Board of School Directors approves the Administration's recommendation to adopt the 2019-2020 Proposed Preliminary General Fund Budget in accordance with Act 1.
6. **Acceptance of the Audit Report for Year Ending June 30, 2018**
The Board of School Directors approves the Administration's recommendation to approve the audited financial statements for fiscal year ending June 30, 2018. The audit was certified by Cypher and Cypher, Certified Public Accountants on December 31, 2018.
7. **Acceptance of Donation**
The Board of School Directors approves the Administration's recommendation to accept a donation from the Lincoln Elementary PTO for the purchase and installation of new stage curtains through Pittsburgh Stage, Inc. in an approximate amount of \$4,200.
8. **Awarding of the Bus Bid**
The Board of School Directors approves the Administration's recommendation to award the bus bid to purchase ten (10) 72 passenger buses. The funds are from the Capital Reserve Fund.
9. **AIU Joint Purchasing Board**
The Board of School Directors approves the Administration's recommendation to authorize the District to continue its participation with the Allegheny Intermediate Unit Joint Purchasing Board by approving Resolution #80-2019 naming Leonard Corazzi as its regular member and Mary Gallagher as its alternate member.
10. **Approval of Student Services Contract(s)**
The Board of School Directors approves the Administration's recommendation to approve the Student Services Contract(s).
11. **Approval of the Purchase of a Mobile Studio Cart System for the High School**
The Board of School Directors approves the Administration's recommendation to purchase a mobile studio cart system for the High School.
12. **Approval of the Purchase of Information Technology Equipment**
The Board of School Directors approves the Administration's recommendation to purchase IT equipment. These purchases will be coming from the individual School's Budget.
13. **Items Declared Unused and Unnecessary**
The Board of School Directors approves the Administration's recommendation to declare the list of items as unused and unnecessary and authorizes the Director of Finance, Operations and Human Resources to dispose of the items as deemed appropriate and grant permission to Administration to sell the items at a nominal value.

1. **Policy Revisions (Third and Final Reading)**

- 808.1 School Lunch/Breakfast Program - Charged Meals

2. **Policy Revisions (Third and Final Reading)**

- 138 Language Instruction Educational Program for English Learners
- 806 Child Abuse

3. **Policy Revisions (First of Three Readings)**

- 103 Nondiscrimination/Discriminatory Harassment - School and Classroom Practices
- 103 Attachment - Report Form for Complaints of Discrimination/Discriminatory Harassment - Students
- 103.1 Nondiscrimination - Qualified Students with Disabilities
- 103.1 Attachment - Report Form for Complaints of Discrimination - Qualified Students with Disabilities
- 104 Nondiscrimination in Employment Practices
- 104 Attachment - Report Form for Complaints of Discrimination/Discriminatory Harassment - Employees
- 222 Tobacco/Nicotine - Students
- 323 Tobacco/Nicotine - Employees

4. **Policy Rescind (First of Three Readings)**

- 423 Tobacco - Professional Employees
- 523 Tobacco - Classified Employees

OTHER

1. **Student Agreements**

The Board of School Directors approves the Administration's recommendation to approve the resolutions and agreements for Student #1001431 and Student #1000878.

F. Public Comments

G. Adjournment