

BETHEL PARK SCHOOL DISTRICT
Bethel Park, Pennsylvania

**MISSION: TO LEAD AN EDUCATIONAL PARTNERSHIP WITH THE COMMUNITY,
MAINTAINING AN ENVIRONMENT THAT CHALLENGES ALL STUDENTS TO REACH
THEIR POTENTIAL AS LIFELONG LEARNERS AND RESPONSIBLE MEMBERS OF
SOCIETY**

AGENDA FOR COMBINED COMMITTEE/REGULAR MEETING

December 10, 2019 at 8:00 PM
(This meeting is being audiotape
and videotape recorded.)

Good News Report - 7:30 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Intent to Adopt Agenda for Business Items
- E. Approval of Minutes
Regular Meeting Minutes of November 19, 2019
Reorganization Meeting Minutes of December 3, 2019
- F. Announcement of Executive Session
December 3, 2019 - For Personnel, Other Legal Matters
and to Receive Information
- G. December 10, 2019 - For Personnel, Other Legal Matters
and to Receive Information
- H. Student Government, PTA/PTO and Solicitor Report
- I. Committee Reports
- J. Public Comments on Agenda Items
- K. Business Items

CURRICULUM COMMITTEE

Vince Scalzo, Chairperson

1. **January Graduation List**

The Board of School Directors approves the Administration's recommendation to approve the following students' graduation at the end of the first semester, January 17, 2020, having successfully completed all the required High School coursework.

Carissa Chak
Marissa Christenson

2. **High School Course Selection Guide**

The Board of School Directors approves the Administration's recommendation to approve the High School Course Selection Guide for the 2020-2021 school year.

3. **Purchase of High School Social Studies Resources - Grades 9-12**

The Board of School Directors approves the Administration's recommendation to purchase McGraw Hill Social Studies textbooks, accompanying materials, and bundle package subscriptions for use in the high school grades 9-12 at a cost of \$123,575.41.

4. **Professional Development**

The Board of School Directors approves the Administration’s recommendation to permit Lori Sutton to attend the Pennsylvania Department of Education Conference in the Hershey Lodge and Convention Center, Hershey, PA from March 9-11, 2020 at an estimated cost not to exceed \$850.00.

The Board of School Directors hereby authorizes approval of Resolutions 1 - 4 under the Curriculum Committee.

ROLL CALL

MOVED _____ SECONDED _____ VOTE _____

PERSONNEL COMMITTEE

Darren McGregor, Chairperson

1. **Approval of Extra Duty Responsibility Program (2019-2020)**

The Board of School Directors approves the Administration’s recommendation to appoint the individuals listed to the extra duty positions noted, with the rates and conditions as agreed upon in the Teachers Collective Bargaining Agreement. (All applicants hired are contingent upon certification of proper clearances and documentation, pre-employment testing and adherence to all of the hiring policies of the Bethel Park School District.)

<u>2019/2020 EXTRA DUTY</u>	<u>CONTRACT</u>	<u>NAME</u>	<u>STIPEND</u>	<u>DELETE/ADD</u>
HIGH SCHOOL				
ATHLETICS				
9TH GRADE ASSISTANTS				
Basketball (Boys) - 9th Grade Assistant	2,869	Jeffrey Metheny	0.00	DELETE
Basketball (Boys) - 9th Grade Assistant	2,869	Martin O’Connor	2,869.00	ADD
Wrestling - 9th Grade - Assistant	1,963	Thomas Posey	1,963.00	
NOT IN CONTRACT				
HIGH SCHOOL				
Softball	Volunteer	Andrew Soltes	0.00	

2. **Acceptance of Resignation(s)**

The Board of School Directors approves the Administration’s recommendation to accept the resignation of the following individual(s) to be effective as indicated:

A. CLASSIFIED

1. Laura Evans, Bus Aide, to be effective December 20, 2019.
2. Deborah Babuscio, Bus Aide, to be retroactively effective December 9, 2019.
3. Margaret Sammel, Bus Aide, to be effective December 20, 2019 for the purpose of retirement.
4. Linda Cardamone, Full-Time Bus Driver, to be effective, December 13, 2019.

3. **Appointment of Personnel**

The Board of School Directors approves the Administration’s recommendation to appoint the following individuals for the position indicated at the salaries and effective dates specified: (All applicants are hired contingent upon certification of proper clearances and documentation, pre-employment testing and adherence to all of the hiring policies of the Bethel Park School District. The rates of pay for new hires and extra duty assignments for those covered by a Collective Bargaining Agreement are subject to any revisions that occur in that Collective Bargaining Agreement if those changes go into effect during the school year.)

A. PROFESSIONAL - TUTORS

Franklin (3 Tutors)	Lead Tutor: <i>Assigned</i> Position 1 Day 1-3 : <i>Assigned</i>	Position 2 Day 1- 3: <i>Assigned</i>	Position 3 Day 1- 2: <i>Assigned</i> 3 Day: Michela Wemyss (11/7/19)
Lincoln (3 Tutors)	Lead Tutor: <i>Assigned</i> Position 1 Day 1-3: <i>Assigned</i>	Position 2 Day 1-2: <i>Assigned</i> 3 Day: TBD	Position 3 Day 1-3: <i>Assigned</i>
Memorial (3 Tutors)	Lead Tutor: <i>Assigned</i> Position 1 Day 1-3: <i>Assigned</i>	Position 2 Day 1: <i>Assigned</i> 2 Day: TBD (12/11/19) 3 Day: TBD	Position 3 Day 1-3: <i>Assigned</i>
Wm. Penn (2 Tutors)	Lead Tutor: <i>Assigned</i> Position 1 Day 1-3: <i>Assigned</i>	Position 2 Day 1-3: <i>Assigned</i>	
Washington (3 Tutors)	Lead Tutor: <i>Assigned</i> Position 1 Day 1-3: <i>Assigned</i>	Position 2 1 Day: TBD 2 Day: TBD 3 Day: TBD	Position 3 1 Day: TBD 2 Day: TBD 3 Day: TBD
Neil Armstrong (2 Tutors)	Grade 5 Teacher: Day 1-2: <i>Assigned</i>	Grade 6 Teacher: 1 Day: TBD 2 Day: TBD	

B. CLASSIFIED

1. Marjorie Barnhart, Part-Time Special Education Paraprofessional, effective December 16, 2019, at 29.50 hrs./wk. at a rate of \$11.69 per hour, and all other provisions per the Paraprofessionals and Aides Bargaining Agreement for part-time employees, pending proper clearances and pre-employment documentation.
2. Megan Kelly, Part-Time Special Education Paraprofessional, effective December 11, 2019, at 29.50 hrs./wk. at a rate of \$11.69 per hour, and all other provisions per the Paraprofessionals and Aides Bargaining Agreement for part-time employees, pending proper clearances and pre-employment documentation.
3. TBD, Part-Time Special Education Paraprofessional, effective TBD, at 29.75 hrs./wk. at a rate of \$11.69 per hour, and all other provisions per the Paraprofessionals and Aides Bargaining Agreement for part-time employees, pending proper clearances and pre-employment documentation.

4. **Change of Assignment**

The Board of School Directors approves the Administration’s recommendation to change the assignment of the following individual(s):

A. CLASSIFIED

1. Zachery Mowers, from Full-Time IMS Custodian to Full-Time High School Custodian to be effective December 11, 2019.
2. Kyle Rodibaugh, from Full-Time High School Custodian to Full-Time IMS Custodian to be effective December 11, 2019.
3. Nancy Bandi, from Full-Time Special Education Paraprofessional to Full-Time Special Education Paraprofessional effective December 11, 2019, at her current rate and all other provisions per the Paraprofessional and Aides Unit Bargaining Agreement.

4. Marilyn McMurray, from Part-Time Special Education Paraprofessional to Full-Time Special Education Paraprofessional effective January 6, 2020, at her current rate and all other provisions per the Paraprofessional and Aides Unit Bargaining Agreement.
5. Jackie Smith, Part-Time Special Education Paraprofessional to Full-Time Special Education Paraprofessional effective January 6, 2020, at the current rate and all other provisions per the Paraprofessional and Aides Unit Bargaining Agreement, pending proper clearances and pre-employment documentation.
6. Suzanne Zigmund, Part-Time Special Education Paraprofessional to Full-Time Special Education Paraprofessional effective December 11, 2019, at the current rate and all other provisions per the Paraprofessional and Aides Unit Bargaining Agreement, pending proper clearances and pre-employment documentation.
7. TBD, Bus Aide, effective TBD at a rate of \$11.45 per hour and all other provisions per the Transportation Department Bargaining Agreement, pending proper clearances and pre-employment documentation.
8. TBD, Bus Aide, effective TBD at a rate of \$11.45 per hour and all other provisions per the Transportation Department Bargaining Agreement, pending proper clearances and pre-employment documentation.
9. TBD, Bus Aide, effective TBD at a rate of \$11.45 per hour and all other provisions per the Transportation Department Bargaining Agreement, pending proper clearances and pre-employment documentation.
10. TBD, Full-Time Bus Driver, effective TBD at a rate of \$16.03 per hour and all other provisions per the Transportation Department Bargaining Agreement, pending proper clearances and pre-employment documentation.

5. **Approval of Paid Intern**

The Board of School Directors approves the Administration's recommendation to approve the following School Psychologist Intern position within the Special Services Department for the 2020-2021 school year for a total stipend not to exceed \$20,000 contingent upon satisfactory completion of their internship, pending proper clearances and pre-employment documentation.

6. **Approval of Unpaid Leave of Absence**

The Board of School Directors approves the Administration's recommendation to approve an unpaid leave of absence for the following individual:

A. CLASSIFIED

1. Emily Kietz, Bus Driver, effective December 9, 2019. Her date of return is to be January 6, 2020.

Discussion Only:

1. Director of Finance
2. Director of Facilities & Services

The Board of School Directors hereby authorizes approval of Resolutions 1 - 6 under the Personnel Committee.

ROLL CALL

MOVED _____ SECONDED _____ VOTE _____

FACILITIES AND SERVICES COMMITTEE

Russ Spicuzza, Chairperson

1. **Repair of High School First Floor**

The Board of School Directors approves the Administration’s recommendation to repair six (6) Terrazzo floor locations on the first floor of the High School by Fantin Flooring, Inc. at a cost not to exceed \$18,641.80.

2. **Contract with FuelMaster Fuel Management System**

The Board of School Directors approves the Administration’s recommendation to contract with FuelMaster Fuel Management System, a software maintenance system for the gas pumps, for the period retroactively effective December 4, 2019 to June 30, 2021 at a cost of \$1,860.42.

3. **Fence Relocation Project**

The Board of School Directors approves the Administration’s recommendation to remove and relocate the softball field fence from its existing location with one set of double swing gates by Bethlehem Wire & Fence Company at a cost of \$5,840.

The Board of School Directors hereby authorizes approval of Resolutions 1 - 3 under the Facilities and Services Committee.

ROLL CALL

MOVED _____ SECONDED _____ VOTE _____

FINANCE COMMITTEE

Barry Christenson, Chairperson

1. **Memorandum of Understanding with the Allegheny Intermediate Unit**

The Board of School Directors approves the Administration’s recommendation to approve the Allegheny Intermediate Unit (AIU) Transition Memorandum of Understanding for the 2019-2020 and 2020-2021 School Years.

2. **PSBA Membership**

The Board of School Directors approves the Administration’s recommendation to authorize payment of an additional \$1,230 to the Pennsylvania School Boards Association for membership dues for the 2019-2020 fiscal year to upgrade to the all access membership package.

3. **PSBA BoardDocs PRO**

The Board of School Directors approves the Administration’s recommendation to contract with PSBA for the purchase of BoardDocs PRO, a Board agenda management service, at an annual cost of \$10,500.

4. **Items Declared Unused and Unnecessary**

The Board of School Directors approves the Administration’s recommendation to declare the items listed below as unused and unnecessary and authorizes the Director of Finance, Operations and Human Resources to dispose of the items as deemed appropriate and grant permission to Administration to sell the items at a nominal value.

- 8 laptop carts
- Health-O-Meter doctor’s scale

The Board of School Directors hereby authorizes approval of Resolutions 1 - 4 under the Finance Committee.

ROLL CALL

MOVED _____ SECONDED _____ VOTE _____

OTHER

1. **Student Agreements**

The Board of School Directors approves the Administration's recommendation to approve the resolutions and agreements for Student #004974 and Student #006152.

2. **Change of Board Meeting Start Time**

The Board of School Directors approves the Administration's recommendation to change the start time to 7:00 PM for the 2020 Board Meetings.

The Board of School Directors hereby authorizes approval of Resolutions 1 - 2 under Other.

ROLL CALL
MOVED _____ SECONDED _____ VOTE _____

General Board Discussion

- L. Public Comments
- M. Board Comments
- N. Adjournment
(Board Meetings are conducted in keeping with Robert's Rules of Order)