

BETHEL PARK SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ENROLLMENT IN DISTRICT

ADOPTED: NOVEMBER 20, 2007

REVISED: FEBRUARY 25, 2010

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| 200. ENROLLMENT IN DISTRICT | |
| <p>1. Authority SC 1301, 1302 Title 22 Sec. 11.11, 11.41</p> | <p>The Board shall enroll school age students eligible to attend district schools, in accordance with Board policy, laws and regulations.</p> |
| <p>2. Definitions SC 1301 Title 22 Sec. 11.12</p> | <p>School age shall be defined as the period from the earliest admission age for the district's kindergarten program until graduation from high school or the end of the school term in which a student reaches the age of twenty-one (21) years, whichever occurs first.</p> |
| <p>SC 1302 Title 22 Sec. 11.11</p> | <p>District of residence shall be defined as the school district in which a student's parents/guardians reside.</p> |
| <p>3. Guidelines</p> | <p><u>Enrollment Requirements</u></p> |
| <p>SC 1301, 1302 Title 22 Sec. 11.11</p> | <p>A school age student shall be entitled to attend the schools of the district of residence.</p> |
| <p>Title 22 Sec. 11.11</p> | <p>The district shall normally enroll a school age, eligible student the next business day, but no later than five (5) business days after application.</p> |
| <p>SC 1301, 1302, 1303a Title 22 Sec. 11.11 Pol. 203</p> | <p>Except when a child is homeless, whenever a child of school age is presented for enrollment by a parent(s), school district resident, or any other person having charge or care of the child, the following information must be documented before enrolling the child and allowing the child to attend school:</p> |
| | <p>1. Proof of the Child's Age Any one of the following constitutes acceptable documentation: birth certificate; notarized copy of birth certificate; baptismal certificate; copy of the record of baptism – notarized or duly certified and showing the date of birth; notarized statement from the parents or another relative indicating the date of birth; a</p> |

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| | <p>valid passport; or a prior school record indicating the date of birth.</p> <p>2. Immunizations Required by Law Acceptable documentation includes: either the child’s immunization record, a written statement from the former school district or from a medical office that the required immunizations have been administered, or that a required series is in progress, or verbal assurances from the former school district or a medical office that the required immunizations have been completed, with records to follow.</p> <p>3. Proof of Residency Acceptable documentation includes: a deed, a lease, current utility bill, current credit card bill, property tax bill, vehicle registration, driver’s license, DOT identification card. More than one form of residency confirmation may be required.</p> <p>4. Parent Registration Statement A sworn statement, attesting to whether the student has been or is suspended or expelled for offenses involving drugs, alcohol, weapons, infliction of injury or violence on school property, must be provided for a student to be admitted.</p> <p>5. Home Language Survey All students seeking first time enrollment shall be given a home language survey in accordance with requirements of the U.S. Department of Education’s Office for Civil Rights.</p> <p>Pol. 251 The district shall immediately enroll identified homeless students, even if the student or parent/guardian is unable to produce the required documents, in accordance with Board policy, laws and regulations.</p> <p>Title 22 Sec. 11.11 The district shall not inquire about the immigration status of a student as part of the enrollment process.</p> <p>Pol. 202 Enrollment requirements and procedures shall apply to nonresident students approved to attend district schools, in accordance with Board policy.</p> <p><u>Residency Eligibility</u></p> <p>Title 22 Sec. 11.11 When the parents of a student reside in different school districts, the student may attend school in the district of residence of the parent with whom the student lives for a majority of the time, unless a court order or court approved custody agreement specifies otherwise.</p> <p>If the parents of a student share joint custody and time is evenly divided, the parents may choose which of the two (2) school districts the student will enroll in for the</p> |
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| | <p>school year.</p> <p>If the student is an emancipated minor, the resident school district shall be the one in which the student is then living.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1301, 1302, 1303a</p> <p>State Board of Education Regulations – Title 22 PA Code Sec. 11.11, 11.41</p> <p>Board Policy – 138, 202, 203, 251</p> |
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