

**MINUTES OF THE REGULAR MEETING OF DECEMBER 9, 2008**

*The Regular Meeting of the Bethel Park Board of School Directors was held on Tuesday, December 9, 2008 in the Community Room of the Administration Building, 301 Church Road, Bethel Park, Pennsylvania 15102-1696.*

President Cook led the audience in the Pledge of Allegiance at the beginning of Committee Meeting.

The Regular Meeting was called to order at 9:11 PM.

Present on roll call were Mr. David Amaditz, Mrs. Donna Cook, Mr. Daniel Duff, Mrs. Susan Gout, Mr. Richard Rose, Mrs. Connie Ruhl, Mr. Charles Scheuble and Mr. Ronald Sustich.

Absent from tonight's meeting was Mr. Russ Spicuzza.

Mrs. Cook asked if there were any additions or corrections to the agenda.

Mr. Duff stated that under the Policy Committee we would be making the following change:

- Policy 707 – Use of School Facilities - removing it from Resolution # 2 Approval of Policies.

President Cook asked for a motion to adopt the agenda for Business items as amended.

Mr. Rose moved, seconded by Mrs. Gout to adopt the agenda as amended.

Motion to adopt the agenda passed by voice vote, 8-0 as amended.

Mrs. Gout moved, seconded by Mr. Sustich to approve minutes from the:

- Regular Meeting of November 18, 2008
- Reorganization Meeting of December 2, 2008

Motion to accept the minutes passed by voice vote, 8-0.

President Cook announced the following Executive Sessions:

- December 9, 2008 for Personnel, Other Legal Matters and to Receive Information

Staff reports included:

Mrs. Nancy Rose highlighted some of the events in the School District via a PowerPoint presentation.

The Student Government presented their monthly report of events.

Solicitor Michael Brungo indicated that he will submit his written report to the Board.

Committee Reports:

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President Cook asked if there were any audience questions or comments on tonight's agenda.

There were none.

President Cook stated that we would now begin discussing Business agenda.

Mr. Amaditz stated that he move Resolution # 2 Curriculum Committee separately.

**CURRICULUM COMMITTEE**

Mr. Amaditz moved, seconded by Mr. Duff that the Board of School Directors hereby authorizes approval of Resolution # 1, 3 - 7 under the Curriculum Committee.

**1. Approval of Curriculum**

The Board of School Directors approves the Administration's recommendation to approve the following curriculum which has been developed through the district's curriculum revision process. This has been reviewed and approved by the CCC and Assistant Superintendent.

**American History I – Jim Pierson**

**3. American Association of School Administrator's (AASA) Conference**

The Board of School Directors approves the Administration's recommendation to permit Nancy Alois Rose to attend the American Association of School Administrator's Conference in San Francisco, CA from February 19 to 21, 2009. Airfare will be paid by Ms. Rose.

Registration, meals, and lodging in the amount of \$1,475 are requested to be paid from the Staff Development account and were budgeted in the 2008-09 budget.

**4. 42<sup>nd</sup> Annual Pennsylvania State Athletic Directors Association Conference**

The Board of School Directors approves the Administration's recommendation to permit Amy Scheuneman to attend the State Athletic Directors Conference from March 25 to 28, 2009 in Hershey, Pennsylvania. Expenses in the amount of \$875 have been budgeted.

**5. High School Course Selection Guide**

The Board of School Directors approves the Administration's recommendation to approve the Course Selection Guide for the high school for the 2009-10 school year. (See Attachment)

**6. January 2009 Graduation List**

The Board of School Directors approves the Administration's recommendation to approve the following students for graduation in January of 2009, pending completion of all graduation requirements by that date:

Ashley Bobak  
Alexa R. Coldren  
Italia M. Defelice

Megan McCuiston  
Brandon P. McDonald  
Kurt Miller

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Ronee Garland  
Isaac Grant  
Geri A. Hayes  
Danielle L. McClune

John A. Napoleon  
Cara J. Ofarrell  
Ryan C. Peck  
Taylor M. Sypherd

### 7. **Grades 7 and 8 Language Arts Book Adoption**

The Board of School Directors approves the Administration's recommendation to adopt the McDougal Littell Language Arts textbook (*Literature*) and the attached list of materials for the grades 7 and 8 Language Arts program.

The motion for Resolutions # 1, 3 - 7 under the Curriculum Committee passed by voice vote, 8-0.

Mr. Amaditz moved, seconded by Mr. Duff that the Board of School Directors hereby authorizes approval of Resolution # 2 under the Curriculum Committee.

### 2. **Proposed 2009-2010 School Calendar**

The Board of School Directors approves the Administration's recommendation to approve the calendar for the 2009-2010 school year. (See Attachment)

The motion for Resolution # 2 under the Curriculum Committee passed by voice vote, 6 - 2 with Mr. Amaditz and Mr. Duff being the dissenting votes.

Mr. Duff asked for Resolution # 2 under the Personnel Committee be done separately.

## **PERSONNEL COMMITTEE**

Mrs. Ruhl moved, seconded by Mr. Sustich that the Board of School Directors hereby authorizes approval of Resolutions # 1, 3 – 6 under the Personnel Committee.

### 1. **Approval of Substitutes**

The Board of School Directors approves the Administration's recommendation to approve the substitutes listed below for the specific categories noted and at the rates indicated. (All applicants are hired contingent upon certification of proper clearances and adherence to all of the hiring policies of the Bethel Park School District.)

#### **SUBSTITUTE TEACHERS**

Initial Rate - \$72.00/Day (\$50.00 Half Day)

Ann Gunzenhauser, 48 Vernon Dr., Pittsburgh, PA 15228\* (*Elementary*)

Maureen Archer, 1110 Grouse Run Rd., Bethel Park, PA 15102\* (*Elementary*)

Kandace Thomas, 3090 Woodridge Dr., Pittsburgh, PA 15227\* (*Elementary*)

Nicole Bright, 416 Washington Ave., Bridgeville, PA 15017\* (*Elementary & Early Childhood*)

\*New to the District.

### 3. **Approval of Leave of Absence**

The Board of School Directors approves the Administration's recommendation to approve a leave of absence for the following individual per the provisions of the Teachers Collective Bargaining Agreement and FMLA policy, if applicable:

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**A. PROFESSIONAL**

1. Lisa Nath, grade 2 teacher at Lincoln, to commence on or about January 27, 2009 and continue through the end of the 2009-10 school year.

**4. Appointment of Personnel**

The Board of School Directors approves the Administration's recommendation to appoint the following individuals for the positions indicated at the salaries and effective dates specified: (All applicants are hired contingent upon certification of proper clearances and adherence to all of the hiring policies of the Bethel Park School District. The rates of pay for new hires and extra duty assignments for those covered by a Collective Bargaining Agreement are subject to any revisions that occur in that Collective Bargaining Agreement if those changes go into effect during the school year.)

**A. PROFESSIONAL – TEMPORARY (LONG-TERM SUBSTITUTES)**

1. Melanie Hafera, 118 Mesa Dr., Freeport, PA 16229, reading teacher at IMS, at an annual salary of 44,700 (Step MA-1) (Pro Rata) to be effective on or about February 23, 2009 and continuing through approximately May 22, 2009 to fill the temporary vacancy created by the leave of absence of Jessica Ferguson.
2. Amber Speranza, 914 Copsewood Dr., Bethel Park, PA 15102, special education teacher at the high school, at an annual salary of \$43,700 (Step BA-1) (Pro Rata) to be effective on or about January 20, 2009 and continuing through the end of the 2008-09 school year to fill the temporary vacancy created by the leave of absence of Stacy Fisher.

**B. CLASSIFIED – PERMANENT**

1. Annette DiCello, 3541 Forest Rd., Bethel Park, PA 15102, noontime aide at Memorial, at a rate of \$7.15 per hour to be effective December 10, 2008 to fill the vacancy created by the resignation of Penny Giannangeli.
2. William Follmer, 8681 Noblestown Rd., McDonald, PA 15057, PC technician, to be effective December 10, 2008 at a rate of \$12.00 per hour and benefits per schedule of benefits developed for PC technicians.
3. Janet Gronsky, 3372 Forest Rd., Bethel Park, PA 15102, part-time special education paraprofessional at Lincoln, to be effective December 10, 2008 to fill the vacancy created by the change of assignment of Amy Bright (Step I and all other provisions per the Paraprofessional and Aides Unit Bargaining Agreement).

**5. Approval to Rescind Sabbatical Leave of Absence and Appointment of Long-Term Substitute**

The Board of School Directors approves the Administration's recommendation to:

1. Rescind the sabbatical leave of absence granted to Lorri Smith, science teacher at the high school, for the second semester of the 2008-09 school year; and
2. Rescind the extended appointment of Jackie Jeffers as long-term substitute in this assignment for the second semester of the 2008-09 school year.

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**6. Approval of 2008-09 Staffing Change**

The Board of School Directors approves the Administration's recommendation to approve the following staffing change effective immediately:

- I. Open one full-time special education paraprofessional position at Neil Armstrong.

The motion for Resolutions # 1, 3 – 6 under the Personnel Committee passed by voice vote, 8-0.

Mrs. Ruhl moved, seconded by Mr. Duff that the Board of School Directors hereby authorizes approval of Resolution # 2 under the Personnel Committee.

**2. Approval of Extra Duty Responsibility Program**

The Board of School Directors approves the Administration's recommendation to appoint the individuals listed below to the extra duty positions noted, with the rates and conditions as agreed upon in the Teachers Collective Bargaining Agreement. (Any applicants new to the District are hired contingent upon certification of proper clearances and adherence to all of the hiring policies of the Bethel Park School District.)

**2008-09 School Year**

**Non Athletics**

**Lincoln**

Bus Proctor	Kim DeBald	p.m.	\$ 630.00
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**IMS**

Drama Club	Kathy Talipan	Delete/Pro Rate	1,225.00
	Lori Modico	Change to 100%/Pro Rate	1,225.00
	Amy Pavshak	Change to 100%/Pro Rate	1,225.00

**Athletics**

**High School**

Assistant Coach	Boys Basketball	James Barton		4,791.00
Assistant Coach	Cheerleading	Andreana Kacmar		1,535.00
Coach	9 <sup>th</sup> Grade Girls Volleyball	Adam Triscila		1,472.00
Coach	9 <sup>th</sup> Grade Girls Basketball	Donna DeCarlo	Volunteer	- 0 -
Coach	Boys Lacrosse	Sean Patrick Smith	Volunteer	- 0 -

The motion for Resolution # 2 under the Personnel Committee passed by voice vote, 6 - 2, with Mr. Duff and Mr. Scheuble being the dissenting votes.

**FINANCE COMMITTEE**

Mr. Rose moved, seconded by Mr. Sustich that the Board of School Directors hereby authorizes approval of Resolutions # 1- 9 under the Finance Committee.

**I. November 2008 Salaries and Bills**

The Board of School Directors approves the Administration's recommendation to authorize the expenditures for the month of November 2008 regarding salaries and bills.

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Salaries	\$2,138,955.14
Bills	<u>\$3,858,393.31</u>
Total	\$5,997,348.45

2. **Bill List for December 2008 Meeting**

The Board of School Directors approves the Administration's recommendation to pay the December 2008 bills, with ratification of the December bill list at the January 2009 Regular Board meeting, since the early date of December 9, 2008 Board meeting does not allow enough time to prepare a complete bill list. Permission is also requested to receive the November 2008 Financial Report at the January 2009 Regular Board Meeting.

3. **October 2008 Financial Report**

The Board of School Directors approves the Administration's recommendation to accept the October 2008 Summary of Cash & Investments and Operating Budget Financial Report. (See Attachment)

4. **Budgetary Transfers**

The Board of School Directors approves the Administration's recommendation to authorize the Budgetary Transfers within the 2008-2009 Operating Budget, to align expenditures and budget amounts with the respective categories. (See Attachment)

5. **2009 Tax Assessment Appeals Program Proposal**

The Board of School Directors approves the Administration's recommendation to accept the Solicitor's 2009 Tax Assessment Appeals Program Proposal. (See Attachment)

6. **Naming of Newspapers (for Advertising)**

The Board of School Directors approves the Administration's recommendation to approve the following Allegheny County newspapers as mandated in Bethel Park School District's Policy 006.

1. Pittsburgh Post Gazette
2. The Almanac

7. **Act I Resolution**

The Board of School Directors approves the Administration's recommendation to adopt Resolution #16-2008 determining that the School District will not increase its Real Estate Tax Millage for the 2009-2010 fiscal year by more than the Index established by the Department of Education. The Bethel Park School District has also determined that our Index will be 5.0%. (See Attachment)

8. **Awarding of Life Insurance Services RFP**

The Board of School Directors approves the Administration's recommendation to award the life insurance services to National Insurance Services/Madison National Life at a proposed life rate of \$0.16 rate per 1,000; a proposed AD & D rate of \$0.02 rate per 1,000 and a proposed LTD rate of \$0.16 per 100 beginning January 1, 2009 to January 1, 2012 for a period of three years.

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### **9. Addendum to Bethel Park Technology Plan**

The Board of School Directors approves the Administration's recommendation to approve the addendum to our Technology Plan.

The motion for Resolutions # 1 - 9 under the Finance Committee passed by voice vote, 8-0.

Mr. Duff stated that he would move the items under the Policy Committee separately.

### **POLICY COMMITTEE**

Mr. Duff moved, seconded by Mr. Rose that the Board of School Directors hereby authorizes approval of Resolution # 1 under the Policy Committee.

#### **1. Waive of Procedure**

The Board of School Directors approves the Administration's recommendation to waive the procedure requiring three readings for Policies 252 (Student Bullying/Harassment), 705 (Safety), 707 (Use of School Facilities) and 709 (Building Security).

The motion for Resolution # 1 under the Policy Committee passed by voice vote, 8-0.

Mr. Duff moved, seconded by Mr. Rose that the Board of School Directors hereby authorizes approval of Resolution # 2 under the Policy Committee.

#### **2. Approval of Policies (Second and Final Reading)**

The Board of School Directors accepts the Administration's recommendation to approve the following policies:

- 252 -Student Bullying/Harassment
- 705 - Safety
- 709 - Building Security

The motion for Resolution # 2 under the Policy Committee passed by voice vote, 8-0.

### **OTHER**

Mr. Sustich moved, seconded by Mrs. Gout that the Board of School Directors hereby authorizes approval of Resolutions # 1 – 3 under Other.

#### **1. Change of January 2009 Board Meeting Date**

The Board of School Directors approves the Administration's recommendation to change the January 2009 Regular Meeting from Thursday, January 29, 2009 to Tuesday, January 27, 2009. The date change will be posted at the Administration Building and advertised in the newspaper.

#### **2. Board Meetings**

The Board of School Directors approves the Administration's recommendation to adopt the August 2009 through June 2010 meeting dates as indicated on the attached.

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**3. Overnight Trips**

The Board of School Directors ratifies the Administration's action to approve an overnight trip to State College, PA on Friday, December 5, 2008 and related expenses associated with the WPIAL semi-final playoff game for the football team and coaching staff, and, furthermore, authorizes the Board of School Directors to approve an overnight trip to Hershey, PA on Friday, December 12, 2008 and related expenses associated with the PIAA state championship game for the football team and coaching staff.

The motion for Resolutions # 1 - 3 under Other passed by voice vote, 8-0.

President Cook asked if there were any questions or comments from the audience.

There were none.

Board Comments:

Mr. Sustich – Go Hawks!

Mr. Rose complimented all the students and staff in Mrs. Rose's report for all their endeavors. Go Hawks!

Mrs. Gout – Go Hawk! Have a great holiday vacation. She looks forward to seeing everyone in the New Year.

Mrs. Ruhl wished everyone a happy holiday.

Mr. Scheuble – shout out to the Hawks!

Mr. Duff wanted to recognize Kristin Safini who sang at Heinz Field and the BP for receiving the Sportsmanship award.

Mr. Amaditz wanted to recognize IMS for their Make a Wish community service project. Go Hawks!

Mrs. Cook thanked Mr. Rose for his extra service to the Board, 100 years in the making of our Football Team – congratulations and great job and good luck. Happy holidays and wished everyone a happy New Year.

Mr. Rose moved, seconded by Mr. Sustich to adjourn the meeting at 9:33 PM.

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Matthew W. Howard, Board Secretary  
KMH  
December 31, 2008