

SECTION: LOCAL BOARD PROCEDURES

TITLE: FORMULATION OF POLICY

ADOPTED: MAY 30, 2007

REVISED: APRIL 5, 2007

BETHEL PARK SCHOOL DISTRICT

<p>SC 211, 407, 501, 502, 511, 1081, 1317</p>	<p style="text-align: center;">009. FORMULATION OF POLICY</p> <p>Section 1. <u>Authority</u></p> <p>The Board recognizes that it has the responsibility and the authority to formulate and approve policy. This authority comes in part, from the law as contained in the School Code.</p> <p>Section 2. <u>Guidelines</u></p> <p><u>Suggesting Policy</u></p> <p>The Board will give consideration for an expressed policy need that may originate from students, parents/guardians, teachers, taxpayers, Board members, classified staff, and administrators.</p> <p>Federal and state sources may also suggest, require, or mandate the need for policy. If the wording of a policy suggested, required, or mandated by a state or federal source is a matter of local discretion, then the procedure followed will be the same as that of a policy which is generated locally. When the wording of such a policy is mandated by the state or federal source, the procedure for adoption shall follow this policy.</p> <p><u>Initiating Policy</u></p> <p>Board members and school personnel will submit their proposals through the policy committee and Superintendent's office. Any outside source recommending the formulation of a policy should express that need in writing to the Board Secretary and the School Board President. Upon the recommendation of the Board, or upon recommendation of the Superintendent with the Board's concurrence, preparation of the suggested policy may be assigned to the appropriate standing committee by the Board President, and/or it may be assigned by the Superintendent to one or more administrators for research and development. The Board committee members may be consulted by an assigned administrator(s) during the policy formulation. If the Board so directs, suggestions and advice shall be obtained from the Citizens Advisory Council and/or any other citizen group in the policy formulation.</p>
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<p>School Code 211, 407, 501, 502, 511, 1081, 1317</p>	<p><u>Drafting Policy</u></p> <p>Once a policy draft is prepared by the responsible Board committee and/or administrators, it shall be considered by the Board Policy Committee, preferably at their next committee meeting, and any changes agreed to shall be made in the draft.</p> <p>The draft shall next be submitted for review by the Board.</p> <p>The Board Policy Committee shall determine whether any changes are to be made in the draft, and the proposed policy with any revisions shall be presented to the full Board.</p> <p>The proposed policy, with any final changes recommended by the full Board, shall be placed on the agenda for discussion at the next regular Board meeting.</p> <p>The proposed policy shall be reviewed for legal implications by the school Solicitor and then presented as an exhibit with an accompanying resolution for final Board action at the regular Board meeting.</p> <p><u>Amending Policy</u></p> <p>The procedure for amending an existing policy shall be the same as that followed when adopting a new policy.</p> <p><u>Rescinding Policy</u></p> <p>The procedure for rescinding a policy shall be the same as that followed when adopting a new policy.</p>
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