

BETHEL PARK SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: USE OF TELECONFERENCING

ADOPTED: MAY 30, 2007

REVISED: MARCH 30, 2007

<p>65 P.S. 271</p>	<p style="text-align: center;">006.2. USE OF TELECONFERENCING</p> <p>Section 1. <u>Purpose</u></p> <p>The Board recognizes that state law authorizes the participation of a Board member, not physically present at a duly convened special or regular Board meeting, for the purpose of the establishment of a quorum and for the purpose of voting on matters brought before the Board at such meeting. This policy defines and specifies the requirements for satisfying the legal requirements for such participation by a physically absent Board member.</p> <p>It is the further intent of this policy that the authorized procedures are to be used in the event of emergencies and other compelling circumstances, which require a Board member to be physically absent from a meeting.</p> <p>The Board shall rely on the discretion, good judgment, and integrity of its members to ensure that the procedures as authorized in this policy will not be abused or misused.</p> <p>Section 2. <u>Definitions</u></p> <p>A meeting is any regular or special meeting of the Board at which deliberations and official action take place. Special work sessions and committee meetings are not included.</p> <p>A speaker telephone is any telephone instrument or device capable of:</p> <ol style="list-style-type: none">1. Enabling the absent Board member(s) to hear the comments of and speak to all those present at the meeting.2. Enabling all those present at the meeting to hear the comments of and speak to such absent Board member(s) contemporaneously. <p>Section 3. <u>Notice</u></p> <p>Any Board member who anticipates the necessity of participating in a meeting</p>
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SC 422	<p>pursuant to the authorization of this policy shall give a reasonable notice to the Superintendent, Board Secretary, and Board President so that arrangements can be made for the provision of the necessary equipment.</p> <p>Section 4. <u>Guidelines</u></p> <p>At the call to order of the meeting, the presiding officer shall inform all Board members and all others in attendance at the meeting of the identity of the absent Board member(s), his/her physical location, and the reason for his/her inability to be physically present at the meeting. The Board Secretary or a designee shall proceed to establish the telephone connection with the absent Board member(s) at the requested time. Upon the completion of such connection, the presiding officer shall establish the identity of the absent Board member(s) by appropriate inquiry and shall conduct such voice and volume tests to ensure that the absent Board member(s) and all those present or viewing the meeting have adequate contemporaneous voice communications. Should the call be unable to be completed or is irretrievably disrupted through no fault of the board secretary, the vote shall proceed.</p> <p>The presiding officer or Board Secretary shall then commence the roll call. The physically absent Board member(s), upon responding affirmatively to the call, shall be considered present for the purpose of satisfying the quorum requirement in accordance with law.</p> <p>The physically absent Board member(s) may participate in all discussions, deliberations, and votes of the Board as if physically present at the meeting.</p> <p>If, for any reason, the telephone connection with the absent Board member(s) is terminated before the adjournment of the meeting, the meeting shall continue unless the resultant nonparticipation by the absent Board member(s) results in the loss of a quorum, in which case the meeting shall be adjourned. Such adjournment shall not affect the validity of such actions taken by the Board prior to the adjournment.</p>
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