

**BETHEL PARK HIGH SCHOOL
BOARD / FACILITIES COMMITTEE MEETING
Wednesday, September 25, 2008**

Meeting Minutes

Attending:

- Board Members: David Amaditz, Donna Cook, Dick Rose(via phone), Ron Sustich, Russ Spicuzza, Dan Duff, Connie Ruhl, Susan Gout.
- District Staff: Dr. Tom Knight, Matt Howard, Dr. Jeb Zansanti, Vicki Flotta, Nancy Aloï Rose.
- Architects: Dick Fox, Charles Yazembiak, Kevin Hayes.

1. The purpose of the meeting was to continue the review of Design Development work on the new high school project, specifically the Classroom Wing and Cafeteria.
2. Dick Fox noted that the Architects had met with teachers and high school administrative staff to review the preliminary designs and received their input. This had been incorporated into the designs being shown to the Board.
3. Dick Fox reviewed specific Level 4 areas of the Classroom Wing:
 - A. The Theater Arts room will be nearby the main lobby.
 - B. The Learning Resource room will be near the main lobby;
 1. The SF of this room will be about half of the existing; this is the amount that was programmed as being needed in the future. The reduction will require the consolidation of the book collection.
 - C. All Classrooms on this level will be typical except for special education areas.
4. Dick Fox reviewed specific Level 3 areas of the Classroom Wing:
 - A. Science Areas:
 1. Seven (7) rooms on Level 3 closest to the rotunda wall equipped to be a science classroom. They will have a sink, a demonstration table, and vinyl flooring;
 2. Two (2) rooms on Level 4 will be equipped to be a science classroom;
 3. Five (5) science labs will be located in the rotunda. The Physics Lab will be slightly different in its configuration;
 4. The prep area in the rotunda will have high density storage.
 - B. The math rooms will be a standard classroom design.
5. Dick Fox noted that Level 2 consisted of mostly standard classroom spaces.

6. Specific Areas of Level 1 were reviewed:
 - A. Art Rooms: The kiln room for one room needs to be on the exterior wall for immediate access to the outside for certain art projects. The door from the kiln room to the outside will be alarmed except when the teacher has class.
 - B. Family & Consumer Science:
 1. One (1) room could serve as a daycare center;
 2. A relatively traditional cooking and one sewing center that meets curriculum needs.
 - C. Industrial Technology:
 1. The rooms will be designed to support both the current curriculum as well as future changes if desired;
 2. The rooms have been designed with flexible infrastructure to allow maximum flexibility in the future.
 3. Agreement to parking lot for dust collection system and delivery of materials.
7. The Planning Centers were reviewed. Workstations will be provided for any teacher using the room, along with tables for group interaction, toilets, kitchenette, and equipment support such as printers and copier.
8. Dick Fox addressed the issue of project planning documentation. He noted that the physical education storage areas had been documented and measured. They are being compared to the proposed areas. Also, the existing furniture had been surveyed and rated in terms of its condition. It is hoped that about 1/3 of the existing furniture can be re-used. Also, a large amount of the existing science lab cabinetry may be appropriate to re-use.
9. The Cafeteria area design was reviewed.
 - A. Kitchen Area:
 1. Adequate space for food storage on the level of the Cafeteria has been provided. Food will be delivered in back at the loading dock one level below the Kitchen, broken down, taken by the elevator up, and stored;
 2. The layout of the serving area will allow flexibility in setting up serving lines.
 - B. Dining Area:
 1. There will be a mixture of circular and rectangular tables to reach the desired capacity of 667 students per lunch period.
 2. The rectangular tables will be able to be folded up and stored against a wall.
 3. The total capacity will be calculated based on fire occupancy. Depending on whether the courtyard would increase the capacity.
 - C. Student Activities:
 1. An area with support space and storage has been designed next to the Cafeteria.

D. Concession Area:

1. A modest area has been designed next to the Student Activities room. After a review by the Administrative staff, this area will be increased slightly. Adequate power outlets to allow crock pots, etc. will be provided. Heavier cooking would be out of the kitchen.
10. Information on the effect of the current credit-market crisis on the financing of the high school project was requested by Board members. Matt Howard stated that the District's bond advisor, PNC, will be invited to the next Facility Committee to provide this information.
11. The Architects will travel with Matt Howard to Harrisburg on September 30th for the PlanCon A and B review with the Department of Education.
12. **The next meeting of the Facilities Committee will be Wednesday, October 8, 2008 at 7:00 PM.**

The foregoing constitutes the Architects' understanding of the major points of the meeting. Any corrections, changes or modifications requested can be directed to the Superintendent's office, and copied to the Architects.

End of Document