

**BETHEL PARK HIGH SCHOOL  
BOARD MEETING  
Monday January 30, 2008**

Meeting Minutes

Attending: David Amaditz; Donna Cook; Dick Rose; Chuck Scheuble; Ron Sustich; Dr. Tom Knight; Matt Howard; Leonard Corazzi; Dr. Zeb Jansante; Brandon Womer; Joe Consolmagno; Dick Fox; Kevin Hayes

1. The purpose of the meeting was to review the Spatial Program & Goals/ Curriculum Spaces document from the Architects, review the Comparison of Programmed Space to Existing Space, provide an overview of the Communications protocols for the password-protected FTP site, and review the survey proposals received.
2. Dick Fox recounted the key issues discussed and decisions made at the last meeting. These included:
  - A. The Board received, reviewed, and confirmed their desire to follow the revised Project Schedule that the Architects created that reflects keeping the project and process on track to bid in early 2009.
  - B. The Board received, reviewed, and confirmed their desire to use the results of the Goal Scoring Matrix to act as a guide in prioritizing the needs for the District.
  - C. The Board agreed that the current enrollment amount would be used as the basis for design in the classroom areas, and that the current enrollment plus 10% would be used as the basis for design in the common areas.
3. A revised Spatial Program & Goals/ Curriculum Spaces document was distributed. It was explained that the Ninth Grade Transition grouping reflected the recommendation of the administrative staff to have emphasis on helping new high-school students successfully manage the change from middle school to high school. It was noted that there would be resource rooms that could be used for classes that ninth graders would take with students from other grades. Special Education spaces were planned based on the current standards and needs of the District. There is some flexibility in the proposed program should additional space be needed in the future.
4. Each grouping of spaces (Humanities, Math/Science, Fine Arts, and Practical Arts) would have a planning space for teachers within it. Although listed with equal square footage for each planning space, some (such as Humanities) would be larger than others (such as Fine Arts) to reflect the number of teachers each planning space. It was noted that the planning spaces would have to provide adequate desk and support space for teachers if they would not have their own classroom.

5. The Physical Education spaces were reviewed. The proposed Gym would be larger than the existing one, with more adequate seating (2,500) for a AAAA size school. Comments were made by Board members, staff, and an audience member that the weight room space should be at least as big, and if possible larger, than the current space.
6. The Auditorium space would seat 1500. This is slightly larger than the existing auditorium, but not enough to house the whole student body plus teachers. Zeb Jansante indicated that one space (the Gym) would be sufficient for school assemblies, and this is a cost-saving compromise to which the administration agreed. An audience member commented that a Gym often lacks proper acoustics for some assemblies. It was noted that in design, it might be possible to plan a future balcony for the 1500-seat Auditorium that would add 500 seats. Because the existing Auditorium building is almost the same size as the proposed, the option of saving and renovating the existing building will be studied.
7. The Natatorium (Swimming Area) is planned to have 8-lanes, and a spectator capacity of 500, along with larger locker rooms.
8. The Learning Resource (Library) area is planned to be adjacent to the Student Commons/Cafeteria area. The emphasis will be less on hard-bound books and more with providing students access to on-line and electronic learning aids.
9. The Cafeteria will be planned for three lunch periods for 600-670 students.
10. The Maintenance and Information Technology staffs may be moved to the high school for more efficient operations and administration.
11. The Comparison Chart of Programmed Space to Existing Space was distributed. It was noted that there are more and larger typical Classrooms to accommodate active learning teaching in the Classrooms. The Architects emphasized that the Programmed (Proposed) spaces are not "chiseled in stone" at this time. Rather, the square footage allocations listed are adequate within the understood parameters for the spaces. The focus is on each spaces *relative* size to each other and to the same existing space. The specific design and size of each space will be reviewed in more detail as design proceeds and the educational specifications are completed.
12. The Board members present unanimously agreed that the Programmed Spaces could be used by the Architect for beginning their conceptual design.
13. The Board members present confirmed that they would like the Architects to review the proposed space allocations in the following three scenarios:
  - A. Renovation of the existing buildings.
  - B. Construction of a new building
  - C. A hybrid scheme with some existing buildings connected by a new building.

14. Board members commented that last summer, the concept of renovating the existing buildings was eliminated by the Board based on the previous architects' Feasibility Study. However, Board members, along with Dr. Knight, think it would be proper due-diligence to look at that option now in light of having more facts, particularly the educational curriculum information.
15. Some Board members commented that the preferred choice should be seen as the best VALUE to the community and tax-payers. This is important because the best value might not be the lowest initial total cost, but rather needs to include analysis on the operating and life-cycle costs, also.
16. Communications for the project were reviewed, initially focusing on electronic communications. Dick Fox explained that the Architects have set up an FTP web-site that can be accessed to review information posted there. There will be three levels of access, starting with information available only to the Board, then information also available to the Planning Committee, and then information available to the architect-engineer team for the project.
17. Communications to the wider community and public will be made available on the School District's web-site, with a direct link to a Facilities Renovation page.
18. The District Administration and high school staff, along with the Architects, will make themselves available at the appropriate time to make presentations to various groups, especially the school parent-teacher organizations.
19. **The next meeting will be Wednesday, February 20, 2008 at 7:00 PM in the Board Room of the Administration Building.** The agenda for the meeting will include

The foregoing constitutes the Architects' understanding of the major points of the meeting. Any corrections, changes or modifications requested can be directed to the Superintendent's office, and copied to the Architects.

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